**Minutes for the Patient Participation Group meeting to be held at**

**Southam Surgery in the Waiting Room**

**1pm**

**26th March 2025**

Attendees: Megan Currie, Poppy Hadlow, Alice Washbrooke Clare Sangster, Ron Flegg, Malcolm Thomas, Alison Watson, Zoe Skelcher, Pauline Stone, Dr Emilia Stephens, Dr Tristan Lewis, Dr Megan Jones, Dr Kavin Sathananthan

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| **Item no:** | **Item:** | **Minutes:** |
| 1 | Welcome and apologies | ***Welcomes given, and apologies given for those who were unable to attend the meeting.*** |
| 2 | Approval of the minutes of the previous meeting | ***As a collective minutes from the previous meeting were approved.*** |
| 3 | Matters arising from the last meeting | ***An update was given regarding having a HealthWatch representative attend one of the upcoming PPG meeting. As a collective we have agreed that this is still a good idea, contact details have been provided to enable contact with a local HealthWatch representative to hopefully arrange attendance for the next meeting. Southam Surgery will arrange for this to happen.***  |
| 4 | Southam Surgery update | ***Since the last PPG there has been a number of changes and updates going on within the practice.*** ***We have had Dawn and Saiqa join the HCA team within the surgery, both have been settling in really well and we have received some extremely positive feedback in regards to both of them.******Dr Lewis who is currently one of our GP registrar’s will be leaving us next week for his next rotation. On his departure we will be joined by Dr Hayward, who will be completing her final year with us at Southam Surgery.******From April we will be going live with our electronic batch dispensing, we will be working with Southam Pharmacy to initiate this change.******Dr Martin has recently completed training, to help support us in becoming an accredited veteran friendly practice.******We are arranging a carers coffee morning, and would love the PPG to be involved and help to support us with this, we will be getting in contact soon with details about this if anyone would like to be involved******Over the next few months, we have many exciting new building works taking place within the surgery, this is including having new flooring fitted into the nurses and some of the doctors treatment rooms, as well as having an additional room being built.******Its that time of the year again, we are starting our COVID spring boosters from 1st April, invitations are being sent out accordingly to help patients to book in.******Appointment data******7226 Registered patients******3905 total appointments*** ***77 DNA******Friends and Family results last three months:******553 Very Good******64 Good******9 Neither Good nor Poor******1 Poor******5 Very Poor******2 Don’t know*** |
| 6 | PPG update | ***It was agreed that the PPG are here to support Southam Surgery.*** ***Promote the PPG more to recruit more members.*** ***Extended Access – We offer appointments at Southam Surgery on a Saturday 1 in 5 and some mornings and evenings.***  |
| 7 | Any other business  | ***At the moment NHS health checks have been paused, but once we have any further updates in regards to this we will let you know.*** ***Unfortunately ear syringing is not offered within the practice, but a referral letter can be sent to Specsavers to help support with this.*** |
| 8 | Location, date, and time of next meeting | ***Wednesday 25th June at 1pm*** |